



Minutes of the Meeting: 2nd BOG Meeting held on 23rd August 2023

Venue: Paharpur Business Centre, Nehruplace New Delhi.

S.No.	Name	Chapter Position	Attendance
1	Mr. Rajesh Jain	President	In-person
2	Mr. Kanagaraj Ganesan	Imm. Past President & Chair GAC	In-person
3	Ms. Arundhati Singh Khanna	President-Elect	In-person
4	Mr. Abid Husain	Mentor RP & Historian	In-person
5	Mr. Waliullah Siddiqui	BOG member & Membership Promotion-Chair	In-person
6	Mr. Deepak Kr. Gupta	Research Promotion Vice- Chair	In-person
7	Mr. Manik Goel	Research Promotion Co-Chair	In-person
8	Dr. Rajinder Singh	Student Activity- Chair & Vice- Chair Refrigeration	In-person
9	Mr. Yash Dalal	YEA- Co-Chair	In-person
10	Mr. Mayank P. Chauhan	Research Promotion-Co-Chair	In-person
11	Dr. Om Taneja	BOG member & News letter & Home page Editor ECC	In-person
12	Mr. Dinesh Gupta	Honors & Awards- Chair	In-person
13	Mr. Ashok Virmani	Life Member	In-person
14	Ms. Indrani Rawat	Coordinator	In-person
15	Mr. Ranjit	Executive	In-person
16	Mr. Ravi Shankar	Membership Promotion-Co- Chair	Online
17	Mr. Abhishek Jain	Student Activity - Co-Chair	Online
18	Mr. Shelendra Chauhan	CTTC- Co-Chair	Online

The meeting was Call to Order and Attendance.

- The meeting started with reading of ASHRAE Code of Ethics. The meeting was presided over by Mr. Rajesh Kr. Jain - President, ASHRAE India Chapter.
- Life member Sh. Ashok Virmani attended the meeting, he appreciated the work done by different committees of AIC and shared his experiences of initial AIC BOG meetings in 90s.
- In this meeting, ASHRAE India Chapter launched its totally revamped new website, which was inaugurated by Sh. Ashok Virmani ji in presence of other senior members of AIC. The features of the website were shown in the meeting and appreciated by all.
- An appreciated certificate for Sh. Kanagaraj Ganesan was received from ASHRAE society for his outstanding contribution in his presidential year 2022-23. The certificate was given to him during the meeting.
- ASHRAE India Chapter released its new merchandise (AIC Water Bottle, AIC T-Shirts, and ASHRAE memento) for the members in BOG meeting. All the members appreciated the

idea and suggestions were also received to further improve on these items and to introduce other merchandise items.

Following other discussions were held during the meeting-

S. No.	Item Discussed	Action to be taken by
CTTC – Chair Gaurav Mathur		
1	<p>The India Decarbonization Conference (IDC) 2023 preparations were discussed in detail. Following things were deliberated-</p> <ul style="list-style-type: none"> a. RAL agreed to have DCI and other societies as Supporting societies for the event. b. Indian Society of Mechanical Engineers shall also be there c. Hotel Pride Plaza has been booked and another hall was also taken for the event. d. The sponsorship matrix has been finalized and Presenting Partnership has been taken by M/s Ensavior. e. The Program and Speakers are to be finalized in detail on priority. f. The initial brochure is ready and to be circulated on social media. g. All other members were requested to make efforts for the sponsorship for the event. h. DL visit for Mr. Luke is to be planned so that he can claim travel reimbursement from the society. i. Event Management Company has been finalized. Order is to be released to them. Their Scope is to be mentioned clearly. j. For promotional purpose videos to be prepared for the event by some professional company. k. A separate web page of IDC2023 is to be created for the event. 	IDC Committee and Secretariat Team
2	<p>The event with International Building Performing Simulation Association (IBPSA) on Importance of simulation studies in HVAC is under discussion for some time.</p> <p>A committee is to be nominated and the event may be planned after IDC.</p>	CTTC Chair along with IBPSA President Mr. Adil
3	The Speakers, Topics & the dates of Not in-Kind webinar series has been finalized.	GAC - Chair
4	DL Brion P. Monk will be visiting to India in the first week of November-2023. The Technical session can be planned in the Aviation Centre-Vasant Kunj, New Delhi on 7 th November-2023.	CTTC - Chair

	The DL visit of Mr. Monk can be clubbed with AIC BOG meeting. Sponsorship for this session to be checked with Dinesh Gupta Ji.	
5	<p>Following programs were conducted before this BOG meeting-</p> <p>a. A technical talk by Abhishek Jain on the topic 'Understanding Fan Laws, Curves and Selection' was successfully held on 11th August. The virtual session was attended by national and international attendees and well appreciated.</p> <p>b. Technical talk by Gaurav Mathur on the topic 'Distributed Pumping: An Optimized Design Approach to Digitalization was held virtually on 18th August. All the National & International attendees well appreciated the interactive session.</p>	SA Chair
Student Activities: Chair – Abhishek Jain		
1	Visit to DIT University -Dehradun & IIT Roorkee to be finalized for an expert lecture and to explain how students can avail the benefits by becoming an ASHRAE member.	SA Chair
2	An email sent to engineering colleges of AIC region having relevant branches of engineering, mentioning about ASHRAE and a session can be provided mentioning the benefits for the colleges & students, to have a student branch.	<p>Mail sent to North cap University -Gurugram, Dayal Bagh University- Agra , Galgotia University- Gr. Noida, DIT University- Dehradun, and IIT Roorkee</p> <p>Colleges are to be asked for their preferred date of the visit. Only DIT & Roorkee has confirmed for 22nd September-2023.</p>
3	Various technical tour and visit to cold storage to be planned.	SA Chair and Refrigeration Chair
4	SA Chair requested all the BOG members to attend the Flagship event for the student - Inter-College Football Tournament to be held on 16 th September. Students shall be motivated.	SA Chair
5	<p>AIC President, IPP and SA Chair visited IIT Delhi for discussion on opening the Student Branch in IIT Delhi. Meetings were held with professors in mechanical and energy system engineering department. They have shown a very positive response for the same.</p> <p>SA Chair has sent an email to them for conducting a program for creating awareness about ASHRAE.</p>	SA Chair

6	An expert Lecture by RRL- Mr. K. K. Mitra was conducted on 25 th August 2023 on the topic 'Building Insulation System for Tropical Climate: Pathway to Decarbonizing & Sustainability', at ABES Engg. College- Ghaziabad. Many student members attended the technical session.	SA Chair
YEA Activities: Chair – Dimpy Daroch		
1.	The attendance of the YEA Team is poor at BOG meetings, and their involvement needs to be improved. AIC performance in YEA is not upto mark in last many years. YEA team need to work hard and inform if any help is required	YEA Chair
1	YEA membership needs improvement and various program are to be organized to attract them.	YEA Chair
2	YEA team to support CTTC activities.	YEA Chair and CTTC Chair
3	Leadership weekend to be planned at nearby areas of Delhi for the YEA and senior members.	YEA Chair
4	This year our society president has announced a project grant of \$ 1000- \$ 10000 for a project related to Decarbonization. Team YEA has been given the responsibility to find and encourage competitors from affiliate and associate members. The last date of application is 30.11.2023	YEA Chair
Sustainability Activities: Chair – Arundhati Singh Khanna		
1	Webinar and social events on sustainability to be planned.	Sustainability Chair with CTTC Chair
2	Awareness of sustainability to be developed among the school students. Known schools can be approached to organize sustainability programs.	Sustainability Chair
3	IPP- Kanagaraj Ganesan suggested to plan sustainability program with BEE.	Past President and Sustainability Chair
4	Community sustainability program is under discussion & needs to be finalized.	Sustainability Chair
Refrigeration Activities: Chair-Ashish Gupta		
1	Seminars and Webinars to be planned.	Refrigeration Chair with CTTC Chair
2	Solar Cold Storage located in Gurugram to be planned for the student's visit in the month of September.	Refrigeration Chair

Membership promotion Activities: Chair- Waliullah Siddiqui		
1	This year a target to have 50 new members is being taken. AIC also needs to focus on retaining the existing members. Secretariat Team to prepare the list of members who are due for renewal and share the list monthly to the BOG members	Membership Promotion Chair Secretariat Team
2	ECC Co-Chair Ankit got the approval from the Office bearers for 50% discount on the renewal.	Secretariat Team to reimburse the amount
3	Content shared to the Designer for a new MP flyer.	Secretariat Staff to prepare a flyer
4	All the new members to be welcomed on LinkedIn on joining & in the Newsletter every month.	Secretariat Staff along with ECC Team
5	For 'On spot Membership' in IDC Conference - Materials of Merchandise to be given for free.	Membership Promotion Chair
Research Promotion Activities: Chair - Ashish Gupta		
1	The RP target set by RVC for the society year 2023-24 is \$ 2520	
2	All the office bearers should contribute in RP fund before CRC to complete the full circle.	Office Bearers
3	RP Lucky Draw to be kept in IDC.	RP Chair
4	All AIC members to be encouraged to contribute to the research fund.	BOG Members and Chapter Officers
5	Till date the total RP contribution is \$ 250.	
ECC Activities: Chair-Dr. Om Taneja		
1	A brand-new revamped AIC Website designed by 'GOOSEBUMPS', was launched by AIC. All the members were requested to visit the website and suggest the improvements.	President and ECC Chair
2	The AIC Times newsletter to be published by the 10 th of September.	ECC Chair
3	Upcoming events to be published on a regular basis.	ECC Chair
5	All the chairs are requested to share their plans or activities with photographs to the team ECC every month.	All Committee Chairs
6	All the members should share AIC Times on their social media sites to showcase the workings of AIC.	All BOG Members and Chapter Officers
GAC Activities: Chair-Kanagaraj Ganesan		

1	President held a meeting with DFS and they have agreed for conducting a half-day session on fire and life safety. Now the event is to be planned. Vice President to have a meeting with Director DFS for finalizing the same.	President and Vice-President
2	Software to be developed which will consist of smoke management-related calculations, Staircase pressurization etc. Discussions were held with M/s GEED for software development, M/s GEED has ensured to quote a very reasonable price for the same. Further course of action is to be discussed in the next meeting.	President and Vice-President
3	The Bureau of Indian Standard to be contacted for AIC involvement in developing NBC next revision.	Vice President
4	A meeting to be scheduled with Mr. Abhay Bakre- DG-BEE, to Invite him for IDC	President and GAC Chair
Historical Activities: Chair Mhd. Abid Husain		
1	A booklet for History of AIC to be prepared with maximum details which can be taken from Archives.	Historian and Secretariat Team
2	A Booklet on history of HVAC is to be published during 'India Decarbonization Conference'	President, Historian and SA Chair
3	Application for the Gold Ribbon Award (5 years History of the chapter) has been sent and the result will be declared in CRC.	Historian
Honors & Awards: Chair Dinesh Gupta		
1	The prospective members for various awards to be identified and to be helped in their applications.	H&A Chair and all members
2	All the Awards, Student scholarships, Project Grants to be added in the website.	H&A and SA Chair

The meeting ended with greetings to each other.

Abhishek
(Abhishek Jain)
Secretary - AIC

Glimpses of the 2nd BOG meeting & Launching of Website by Sh. Ashok Virmani

