



### Minutes of the Meeting: 3<sup>rd</sup> BOG Meeting held on 30<sup>th</sup> Sept- 2024

S.No.	Name	Chapter Position
1.	Ms. Arundhati S. Khanna	President
2.	Mr. Rajesh Jain	IPP
3.	Mr. Sandeep Goel	President Elect
4.	Mr. Abhishek Jain	Vice President
5.	Mr. Ashish Gupta	Secretary
6.	Mr. Paresh Mishra	Treasurer
7.	Mr. Abid Husain	Chair Historical
8.	Mr. Waliullah Siddiqui	BOG Member
9.	Dr. Rajinder Singh	Chair SA
10.	Mr. Deepak Gupta	Chair RP
11.	Mr. Ravi Shankar	Chair MP
12.	Ms. Dimpy Daroch	Chair Sustainability & YEA
13.	Mr. Kanagaraj Ganesan	Chair H&A
14.	Dr. Vaibhav Jain	Co-Chair SA
15.	Mr. Mohit Bansal	Co-Chair SA
16.	Mr. Manik Goel	Co-Chair CTTC
17.	Mr. Mayank P. Chauhan	Co-Chair RP, CC & GAC
18.	Mr. Lejo Jose	Co-Chair YEA
19.	Mr. Anuj Gupta	YEA Member
20.	Md. Ariz	SBA-AMU
21.	Mr. Abhishek Agarwal	Prof. Royal University Bhutan
22.	Mr. Ranjit	Executive
23.	Ms. Ritu	Coordinator

The 3<sup>rd</sup> BOG meeting for ASHRAE India Chapter Society Year 2024-25 was held on 30<sup>th</sup> September 2024 conducted in online. The meeting was started with ASHRAE Code of Ethics. The meeting was presided over by Ms. Arundhati Singh Khanna, President, AIC for SY 2024-25.

Following discussions were held during the meeting:

S. No.	Item Discussed	Action to be taken by
1	<p><b>CRC Reviews</b></p> <p>Mr. Abid Husain, Mr. Rajesh Jain, Mr. Kanagaraj Ganesan, Mr. Sandeep Goel, and Mr. Paresh Mishra shared their reviews of the Region XV First Chapter Regional Conference hosted by the ASHRAE India Chapter. All attendees praised the CRC and the "Blue is the New Green" conference.</p> <p>Mr. Sandeep Goel added that ASHRAE India Chapter had great participation on caucus and the Conference was great. Received many positive reviews from the delegates.</p> <p>Mr. Kanagaraj Ganesan talked about the feedback from delegates regarding the motions presented, delegates were saying that while the language could be improved, the intent behind the motions was solid.</p> <p>Mr. Rajesh Jain and Mr. Paresh Mishra shared their reviews about</p>	All BOG Members

	<p>the round table discussion. They said that round table had large number of participation from the industry. The main topics of discussion was how to increase ASHRAE membership and attract young engineers to the HVAC field.</p> <p>They suggested that allowing corporate memberships could help boost membership numbers. Additionally, they discussed strategies to engage young engineers and how ASHRAE can support their career development.</p> <p>Mr. Abhishek Jain, Vice President suggested that the motions will also be discussed in the chapter meetings.</p>	
<b>Student Activity Committee: Chair Dr. Rajinder Singh</b>		
2	SA Chair is planning for a Cold Store visit by mid of the October month. Date and Place to be decided.	Dr. Rajinder Singh, SA Chair
3	DL session by ASHRAE President Mr. Dennis Knight held on 16 <sup>th</sup> Sept 2024 and Radiant Cooling System workshop by Mr. Devin Abellon held on 19 <sup>th</sup> Sept 2024 was discussed during the meeting. 35 students from MAIT college and 10 faculties attended the workshop. 9 students from MIAT become ASHRAE members after attending Mr. Devin's workshop.	
4	<p>Motivational lectures to be planned in following colleges/institutes for membership:</p> <ul style="list-style-type: none"> <li>• Galgotia</li> <li>• IIT Delhi</li> <li>• Manav Rachna Institute</li> <li>• RKGIT</li> </ul>	Dr. Rajinder Singh, SA Chair
5	Installation of Royal University Bhutan and DIT Dehradun to be planned in the month of Oct 2024. AIC President suggested that all the BOG should be attended the installation of these two new student branches.	Dr. Rajinder Singh, SA Chair
6	Result announcement of the students Poster Competition pending.	SA Committee
7	SA Chair, Dr. Rajinder Singh said that most of the students are interested in IT rather than other branches, to develop the interest in the students we can motivate industries to increase their packages. We can conduct a short workshop for students and tell them how HVAC can help their career.	SA Committee
8	SA Chair is talking to Delhi technical University to revive their student branch again. 15 students already agreed to renew their membership.	Dr. Rajinder Singh, SA Chair
9	SA Co-Chair, Dr. Vaibhav Jain said that two NIT Kurukshetra and NSUT have agreed to open new Student Branch.	SA Co-Chair, Dr. Vaibhav Jain will follow up
10	6 students from MAIT and 5 students from ABES applied for travel grants. Link for applying for JR Anderson Travel Award is not working.	Ms. Arundhati S Khanna, president will check

11	It was decided that the PAOE points target should be revised to 4000 from 4500 and informed the region about the same.	Mr. Abhishek Jain, SA Co-Chair
12	We will try to form an ASHRAE chapter in School of Planning & Architect.	Ms. Arundhati S Khanna, president will talk to Mr. Sandeep Goel.
<b>Membership Promotion Committee: Chair- Mr. Ravi Shankar</b>		
13	Membership renewal list will be posted on the group for followup.	Secretariat
14	New members information should be circulated in the group and add them to the group immediately.	Secretariat
15	Call members for renewals.	All BOG members
16	It was discussed that we have to target the right audience like; Senior corporates, startups and IT professionals & architects. President asked BOG to increase the membership and target these three types.	All BOG members
17	Co-Chair, Dr. Vaibhav Jain and Mohit Bansal suggested to conduct some hands-on training for students to develop interest in students for taking membership.	SA Committee
<b>Research Promotion Committee: Chair- Mr. Deepak Gupta</b>		
18	Mr. Uma Shankar committed to contribute USD 500 to the RP fund.	Secretariat will follow up.
19	We have to achieve the 30% of the targeted RP contribution by October 2024. Our target for SY 2024-25 is USD 3000 so the 30% of USD 3000 will be USD 900. It was decided that full circle will be contribute to achieve the target of USD900.	Ms. Arundhati S Khanna, president
20	Link for RP contribution will be posted on the AIC BOG group.	Secretariat
<b>Govt. Affairs Committee: Chair- Mr. Rajesh Kr. Jain</b>		
21	<p>An Outreach event with Government organizations to be organized by AIC in third week of November in New Delhi.</p> <ul style="list-style-type: none"> <li>● Event will include Officials of key govt. organizations such as Delhi Metro, Airport Authority of India, CPWD, NCRTC, NHSRCL, BEE, EESL and other relevant bodies.</li> <li>● The primary focus of the event is to understand the needs of above govt. entities and explore how ASHRAE can support them in achieving their goals. Event will also include the current presidential theme.</li> <li>● Sponsors are already confirmed for the event.</li> <li>● Flyer for the event to be made.</li> </ul>	GAC Chair
<b>YEA Committee: Chair- Ms. Dimpy Daroch</b>		

22	YEA Co-chair, Mr. Lejo Jose will be attending the 2024 YEA Leadership International event to be held on Singapore from 18 <sup>th</sup> to 20 <sup>th</sup> October 2024.	-
<b>Communication Committee: Chair- Dr. Om Taneja</b>		
23	Website to be updated within 3 to 4 days after receiving the photographs of the event.	Secretariat
24	AIC website to be updated with in one week.	Secretariat
<b>Honors &amp; Awards Committee: Chair- Mr. Kanagaraj Ganesan</b>		
25	We will apply for Gold ribbon award this year.	H&A Chair
26	All awards details with deadline to be posted in our AIC whatsapp group.	Secretariat
<b>Refrigeration Committee: Chair- Mr. Ashish Gupta</b>		
27	Cold store visit to be planned in the month of October	Dr. Rajinder Singh, Refrigeration Co-Chair
<b>Chapter Finances</b>		
28	It was decided that we will have to make a budget before planning any event.	
29	Everyone will be signed their bills individually before payment release.	
30	CRC expenses breakup should be asked from event management team.	

Note: Every upcoming event/programs should be informed to all the BOG prior to announce.

The meeting ended with greetings to each other.

*Arundhati S. Khanna*

**(Arundhati S. Khanna)**  
**President- AIC**