

Minutes of the Meeting

1st BOG Meeting held on 28th July- 2025

Venue: Proion Consultants Pvt. Ltd. Sukhdev Vihar, Okhla, New Delhi.

S.No.	Name	Chapter Position	Attendance
1.	Mr. Sandeep Goel	President	In-Person
2.	Mr. Abhishek Jain	President Elect	Online
3.	Mr. Ashish Gupta	Vice President	Online
4.	Mr. Paresh Mishra	Secretary	In-Person
5.	Mr. Waliullah Siddhiqui	Treasurer	Online
6.	Mr. Dinesh Gupta	Mentor Honors & Awards	In-Person
7.	Mr. Abid Husain	Chapter Historian	In-Person
8.	Dr. Rajinder Singh	Mentor Student Activity	In-Person
9.	Dr. Vaibhav Jain	Chair Student Activity	Online
10.	Mr. Mohit Bansal	Co-Chair Student Activity	Online
11.	Mr. Sanjeev Kumar	Chair MP	Online
12.	Mr. Mayank P. Chauhan	Chair Communication	Online
13.	Mr. Gaurav Mathur	Chair CTTC	In-Person
14.	Mr. Rajesh Jain	Mentor CTTC	Online
15.	Mr. Anuj Gupta	Chair Sustainability & Co-Chair YEA	Online
16.	Mr. Kapil Kapur	Co-Chair RP	Online
17.	Mr. Rajnish Aggarwal	Co-Chair MP	Online
18.	Mr. Ravi Shankar	Co-Chair MP	Online
19.	Mr. Ranjit	Executive	In-Person
20.	Ms. Ritu	Coordinator	In-Person
21.	Mr. Dwivedi	Non-Member	In-Person

The 1st BOG meeting for ASHRAE India Chapter Society Year 2025-26 was held on 28th July 2025 conducted in hybrid mode. The meeting was started with ASHRAE Code of Ethics. The meeting was presided over by Mr. Sandeep Goel, President, ASHRAE India Chapter for SY 2025-26 followed by address by Chapter Historian Mr. Abid Husain.

Following discussions were held during the meeting:

S. No.	Item Discussed	Action to be taken by
1.	It was discussed and decided that BOG meeting will be conducted between 14 th to 21 st dates of every month or in the 3 rd week of every month positively.	President
2.	President presented his theme: "EcoLegit" – Ecology, Economy, and Legitimate Means.	
3.	It was decided that a closure report must be created after every event , to be shared and discussed in the next BOG meeting.	Secretariat will coordinate and standardize the format.

4.	It was discussed that every outgoing president should make a closure report of his/her presidential tenure.	-
5.	President asked the officers to contribute in RP fund before the CRC.	Secretariat to follow up
6.	The upcoming N.C. Gupta Memorial Inter-College Football Tournament have been discussed.	SA Mentor, Dr. Rajinder Singh is planning.
7.	Secretary Mr. Paresh Mishra instructed to release Travistas balance payment for AGM & RPM held on 11 th & 12 th July 2025.	Secretariat will do the payment.
8.	Purchase of Lucy Green Books for K-12 Activity: <ul style="list-style-type: none"> Cost to be prepared for purchase of 50 books for distribution in K-12 Schools. 	Secretariat
9.	Vice President, Mr. Ashish Gupta advised to prepare a comprehensive annual budget covering all fixed expenses for the Society Year 2025-26.	Secretariat will make the budget
10.	It was discussed that a tentative budget for all upcoming programs and events planned for the year to be prepared to ensure better financial planning.	Secretariat will make the budget
11.	Plantation drive: Tricolite Electricals Pvt. Ltd. proposed to donate 1000 plants under their Social Responsibility initiative. <ul style="list-style-type: none"> A meeting will be scheduled on Thursday to finalize the planting locations and plant types. It was discussed to plant 250 plants at one location at a time. President Elect, Mr. Abhishek Jain suggested merging the activity with K-12 programs to involve students and also volunteered to arrange plantation in Noida and Greater Noida. Mr. Sanjeev Kumar recommended conducting the drive during the monsoon season for better plant survival. SA Mentor, Dr. Rajinder Singh also confirmed that he will organize the plantation of 250 plants at PUSA Campus as part of the initiative. 	Secretariat will schedule a meeting with Tricolite to discuss the things and processing further.
12.	President announced the merger of the upcoming Water Conference with the Developing Economy Conference, scheduled to be held in April 2026 in Varanasi (Kashi). <ul style="list-style-type: none"> It was also decided to include Dr. Rajinder Singh as a member of the Conference Committee. 	President

13.	A Distinguished Lecture (DL) by Mr. K. K. Mitra is planned for 21st August 2025. The venue for the session is yet to be finalized.	SA Chair, Dr. Vaibhav Jain
14.	It was discussed and decided that Mr. Abhishek Jain will act as the flag bearer for PAOE, taking responsibility for timely entry and tracking of PAOE points for the chapter.	
15.	<p>The YLI event is scheduled to be held from 10th to 12th October 2025 in Chandigarh.</p> <ul style="list-style-type: none"> Mr. Anuj Gupta shared key details of the event. It was decided that AIC will nominate at least 5 YEA members to participate, and a budget for their registration will be prepared accordingly to further discussion. 	Secretariat will prepare the budget and share with the President.
16.	It was discussed that GAC Event should be planned before Diwali 2025, aligning with the festive period for better engagement and visibility.	GAC Chair, Mr. Deepak Gupta
17.	<p>DL Events:</p> <ul style="list-style-type: none"> CTTC Chair, Mr. Gaurav Mathur suggested that each DL event should be sponsored by a single company and the topic should align with the sponsor's area of interest to enhance visibility and relevance. A document outlining the budget, PAOE points, and expected attendees will be prepared for planning and execution of future DL events. 	Secretariat will prepare the document.
18.	<p>Membership Promotion:</p> <ul style="list-style-type: none"> The President requested MP Chair, Mr. Sanjeev Kumar to prepare a presentation on challenges related to new memberships and delinquencies faced by AIC. It was proposed to take short video messages from senior members highlighting the benefits of ASHRAE membership, to be promoted on social media. MP Co-Chair, Mr. Rajnish Aggarwal suggested acknowledging new members at upcoming events to enhance engagement. The delinquency list will be shared in the BOG group enabling members to personally follow up with their contacts for renewals. A separate meeting will be scheduled to discuss and finalize membership promotion plans. A membership benefits flier will be designed for Promotional Activities 	MP Chair. Mr. Sanjeev Kumar will prepare the PPT and plan a meeting.

19.	NBC@2025: <ul style="list-style-type: none"> The President announced that the NBC 2025 (National Building Code) event will be organized during Society Year 2025-26, aiming to bring together consultants to explain NBC provisions to end users. A budget plan for the event will be prepared accordingly. 	President will plan
20.	Basecamp Training: <ul style="list-style-type: none"> The Secretariat will request Mr. Anuj Gupta to schedule a training session on Basecamp for all committee members to ensure effective use of the platform. 	Secretariat
21.	Collaboration with CTBUH: <ul style="list-style-type: none"> The President proposed organizing a joint event with CTBUH (Council on Tall Buildings and Urban Habitat) in Delhi, featuring a lecture by Mr. Peter Simmonds. 	CTTC Chair will plan to invite.
22.	Collaboration with ISHRAE: <ul style="list-style-type: none"> The President suggested planning joint seminars and webinars with ISHRAE. 	CTTC Chair, Mr. Gaurav Mathur will plan
23.	AIC Merchandise: <ul style="list-style-type: none"> The President proposed introducing more ASHRAE India Chapter merchandise, which will be gifted to new members. Members will be encouraged to share photos with the merchandise on social media to promote chapter engagement and visibility. 	President will plan

Meeting ended with the greetings to each other.


Paresh Mishra
 Secretary
 ASHRAE India Chapter